



Registration Information and Instructions

1. When is registration due?

There are two deadlines to keep in mind. **The first is April 15th:** Registration deposits must be made by this date to qualify for the \$275 per person price. After April 15th, the date to remember is **May 15th.** We cannot guarantee your participation if your registration is received after this date. After May 15, or if previously sold out, you must check the website to verify space availability. All registrations can be made at www.challengeconference.org.

The remaining balance of \$175 per participant must be submitted or postmarked by June 1st and paid in full.

2. How do I register my group for the conference?

Registration will begin on **January 2, 2012**. Make sure you know which students are coming and that you have their deposits. Register online at www.challengeconference.com. You will need to know your church ID number. There will be a search engine on the registration website that will provide this if you don't know it. This number is the same that you have used in the past. As you begin the registration process, you will be asked to create an ID and password that you will use to get back into the registration page. Please do not share the ID or password with anyone outside your church staff. This will protect you and your registrations. You can complete your group's registration one of two ways:

- 1) Pay with a credit card. *Note that your final cost will include 1.5% credit card fee to help defray credit card charges.*
- 2) Pay by check, payable to Evangelical Free Church of America, and mailed to:
Challenge 2012
Student Ministries
901 East 78th Street
Minneapolis, MN 55420

Important reminders:

- Your registration payment is not for housing. It covers your conference registration only.
- Your deposit must be received by credit card online or by check before your registration is processed.
- Your registration will not be processed until a verified hotel reservation is made associated with your conference registration.